

Business Systems & Project Manager

Background & Reason for Vacancy

Store-All is one of Ireland's largest supply chain management companies. The company currently manages more than 850,000 sq ft of warehousing across 16 warehouses in 8 sites in the South-East and has its HQ in Marine Point near Belview Port, Kilkenny. The company offers custom and integrated (Transport & Storage) supply chain solutions for some of the world's leading Food & Pharma multinationals as well as Document & Self-Storage solutions.

Role Summary

The business is changing and expanding with further sites and opportunities being developed to support the business expansion. This is a new role within the organisation and will be a key member of the company's Senior Leadership Team.

As Business Systems & Project Manager, you will have 2 key areas of responsibility;

1. Leading a change process across the business which will involve analysing current processes, identifying areas for improvement and planning the implementation of the changes identified through various operational and strategic projects.
2. Supporting the company in strategic projects that involve a mix of construction, engineering, energy and other capex-related projects.

Role and Responsibilities

- Develop a clear roadmap and project execution plan that includes key deliverables, timeline, and budget;
- Ensure project success and mitigate risks
- Apply proven change and project management techniques to include other staff in the delivery of key projects
- Establish an agreed framework for project planning and management throughout the organisation
- Create a solid Project Management Culture and support other managers in designing, managing and delivering on their projects
- Assume responsibility (when agreed) for the delivery of various projects including managing contract administration, invoicing, forecasting, schedule management and quality documentation.
- Collaborate effectively with relevant stakeholders for each project.
- Prepare and deliver progress updates for both Executive reviews
- Work on confidential projects with company directors

Experience & Qualifications

- 3-5 years project management experience in change management, continuous improvement and capex projects
- Experience in change management projects with multiple stakeholders and an ability to bring people together in change management projects and deliver results
- Degree qualified in appropriate management, engineering or equivalent. Black-Belt/Lean experience preferred but not essential
- Comfortable working with owners and directors and presenting to them

- Proficient knowledge of project execution, planning, management processes and procedures
- Knowledge of proposals and bid processes and demonstrable knowledge of writing project quality and delivery plans
- Excellent software and presentation skills including project management software – MS Project Preferred
- Excellent Interpersonal and Communication skills with the ability to work well and build relationships across all levels of the organisation and externally
- Ability to manage multiple projects in a fast-paced environment with minimal supervision.
- Very strong attention to detail and a passion for delivering high-quality work.

Benefits

The company offers an attractive package which includes:

Salary, Performance Related and Christmas Bonus

- Employee Assistance Program
- Company Phone & Laptop
- Full Travel Expenses Paid
- Education Assistance
- Training and career progression opportunities available